

Chairperson Scott Hickle
Vice-Chairperson Pete Bienski
Parliamentarian Nancy Hardeman



Commissioners
Michael Beckendorf
Leo Gonzalez
Bobby Gutierrez
Kevin Krolczyk
Prentiss Madison
Robert Swearingen

MINUTES

**BRYAN PLANNING AND ZONING COMMISSION
WORKSHOP MEETING
THURSDAY, APRIL 3, 2014 – 5:00 P.M.
ROOM 305, BRYAN MUNICIPAL BUILDING
300 SOUTH TEXAS AVENUE, BRYAN, TEXAS**

Disclaimer: *The meeting minutes herein are a summarization of meeting procedures, not a verbatim transcription*

1. CALL TO ORDER.

Chairperson Hickle called the meeting to order at 5:15 pm.

Commission Members Present: Mr. Scott Hickle, Mr. Bobby Gutierrez, Mr. Michael Beckendorf, Mr. Leo Gonzalez, Mr. Kevin Krolczyk, Mr. Prentiss Madison, Mr. Robert Swearingen, Mr. Pete Bienski and Ms. Nancy Hardeman.

Commission Members Absent: none

Staff Members Present: Mr. Martin Zimmermann, Planning Administrator; Ms. Janis Hampton, City Attorney; Ms. Maggie Dalton, Staff Planner; Mr. Randy Haynes, Senior Planner; Mr. Matthew Hilgemeier, Staff Planner; Mr. Cody Cravatt, Development Manager; Mr. Paul Kaspar, City Engineer; and Ms. Annette Denton, Planning Intern.

2. STAFF ANNOUNCEMENTS (This item includes introductions of new employees, meeting reminders, upcoming events, and staff recognition).

- a. Upcoming regular meeting dates are April 17, May 1, and May 15.**
- b. Special meetings on Thursday, April 24.**
- c. Joint meeting with the City Council moved to May 13.**
- d. Possible dates for joint meeting with City of College Station's P&Z: Monday, May 19, Tuesday May 20, or Thursday, May 29.**

Mr. Zimmermann reminded Commissioners of upcoming meetings and stated that the joint meeting with City Council will need to be to May 13. By consensus, Commissioners requested that the joint meeting with City of College Station P&Z be on Thursday, May 29.

Commissioner Gutierrez entered at 5:17 pm.

3. PLANNING AND ZONING COMMISSION SUBCOMMITTEE UPDATES (Questions may be directed to staff, no action will be taken).

- a. Subdivision Ordinance Update (Hardeman/Krolczyk).**
- b. Comprehensive Plan Update (Bienski/Hardeman/Hickle).**
- c. Off-Street Parking for Multi-Family Developments (Beckendorf/Gonzalez/Gutierrez).**
- d. Zoning/Land and Site Development Ordinance Updates (Hardeman/Madison).**

Mr. Zimmermann provided the following subcommittee updates:

- the Comprehensive Plan Update Subcommittee is considering meeting on April 10.
- staff is working on finishing the subdivision ordinance update chapters.

4. REVIEW OF AGENDA ITEMS FOR REGULAR MEETING OF APRIL 3, 2014 (Questions may be directed to staff, no action will be taken).

Questions were directed to staff. No action was taken.

5. STAFF PRESENTATION, DISCUSSION, AND POSSIBLE DIRECTION TO STAFF CONCERNING PROPOSED ORDINANCE AMENDMENTS PREVIOUSLY RECOMMENDED BY THE PLANNING AND ZONING COMMISSION ESTABLISHING BUILDING DESIGN GUIDELINES AND A BUILDING COLOR PALETTE.

By consensus, Commissioners directed staff to proceed with scheduling previously-recommended ordinance amendments establishing building design guidelines and building color palette for Council consideration.

6. FUTURE AGENDA ITEMS (A Planning and Zoning Commission member may request that a subject for which notice has not been given be placed on an agenda for a future meeting).

Chairperson Hickle requested that his previously requested item, Commissioner trips to City facilities, be included on a future agenda.

7. ADJOURN.

Without objection, Chairperson Hickle adjourned the meeting at 5:56 pm.

These minutes were reviewed and approved by the City of Bryan Planning and Zoning Commission on this the 17th day of **April, 2014**.

A. S. Hickle, Chairperson
Planning and Zoning Commission
City of Bryan, Texas

Martin Zimmermann, AICP
Planning Administrator and Secretary to the
Planning and Zoning Commission